

MILITARY DEPARTMENT
OFFICE OF THE ADJUTANT GENERAL
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CAJS-J1-SP

20 April 2009

MEMORANDUM FOR All State Active Duty Service Members and State Civil Service Employees

SUBJECT: State Personnel Policy Memorandum **2009-06**
Change to State Holidays for 2009

1. The Department of Personnel Administration (DPA) Personnel Management Liaison (PML) 2009-017 dated 25 March 2009 notes changes to official State holidays. These changes are effective as of the March 2009 pay period.
2. These changes eliminated February 12 (Lincoln's Birthday) and the second Monday in October (Columbus Day). The following amended 2009 holiday schedule reflects these changes:

2009 Holiday Schedule	
Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King Jr. Day
Thursday, February 12	Lincoln's Birthday
Monday, February 16	President's Day
Tuesday, March 31	Cesar Chavez Day
Monday, May 25	Memorial Day
Saturday, July 4	Independence Day
Monday, September 7	Labor Day
Wednesday, November 11	Veteran's Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day after Thanksgiving
Friday, December 25	Christmas Day

3. In addition to the holidays listed in the above chart, employees and Service members receive one personal holiday per fiscal year. To be eligible for a personal holiday, an individual must either be: (a) appointed to a class that requires a probationary period; (b) appointed to an exempt position where leave credits are earned; or (c) appointed to a Career Executive Assignment (CEA) for more than six months. Once eligible individuals complete six months of their initial probationary period, they are credited with a personal holiday for the current fiscal year. Thereafter, the personal holiday is credited on July 1 for each fiscal year.
4. A link to PML 2009-017 and copy of this policy memorandum can be found at <http://www.calguard.ca.gov/casp>
5. For more information you may direct your questions to my Deputy, CW5 Robert Vance, at (916) 854-3077 or Ms. Barbara Appel at (916) 854-3717.

FOR THE DIRECTOR, JOINT STAFF:

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Jeffrey W. Magram (20 Apr 09)
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